



WARREN BOARD OF HEALTH
Charles E. Shepard Municipal Building

**Minutes from the Board of Health meeting held at
12 pm, Thursday the 3rd day of January 2019**

Present: Kenneth B. Lacey Jr., Nathan Stewart, Donald Makowski, and Priscilla Clowes.

Attendee: Stan Soltys.

- 12:30 pm public meeting is called to order by Mr. Lacey.

Bills and Payroll

- A motion was made to ratify and pay Sydney Plante/Animal Inspector \$75 for December by Mr. Stewart second by Mr. Lacey -unanimous.
- A motion was made to ratify and pay Anchor Engineering \$4,557.04 for engineering services by Mr. Stewart second by Mr. Lacey – unanimous.
- A motion was made to ratify and pay Solid Waste Solutions \$2,100 for January by Mr. Stewart second by Mr. Lacey - unanimous.
- A motion was made to ratify and pay Priscilla Clowes \$69.09 through RDP Grant Fund for Betty Mills order by Mr. Stewart second by Mr. Lacey-unanimous.
- A motion was made to ratify payroll for Priscilla Clowes for w/e 12/15/18 \$399.85, w/e 12/22/18 \$375.93, and w/e 12/29/18 \$369.09 by Mr. Stewart second by Mr. Lacey-unanimous.
- A motion was made to ratify and pay Republic Services \$1,187.20 for January by Mr. Stewart second by Mr. Lacey-unanimous.
- A motion was made to ratify and pay Dawn Toon/Health Inspector \$200 for December by Mr. Stewart second by Mr. Lacey– unanimous.
- A motion was made to ratify and pay Chris Jones/Plumbing Inspector \$950 for inspections through 12/20/18 by Mr. Stewart second by Mr. Lacey- unanimous.
- A motion was made to ratify and pay Mike Pluta/Plumbing Inspector \$885 for inspections through 7/2/18 by Mr. Stewart second by Mr. Lacey– unanimous.

Business:

- ~ BOH members gave permission to approve a memo regarding the next Permit billing cycle. This memo is to be included in the mailing of the 2019 Permits to vendors, to advise that all future billing cycles will coincide with our Fiscal Year and they will be billed accordingly.
- ~ A soft opening will take place for the Oil Recycle Shed at the Transfer Station on 1/5/19 from 9am-1pm, and will continue the first Saturday of every month. Invite Patrick Kennedy to the next BOH meeting to discuss Transfer Station operations.

- ~ The 2019 Rabies Clinic will be held on Saturday, March 9th from 9am-11am at the Highway Department. The information is posted on the Town's website, and will be advertised on WCAT. Information is also available at the Town Clerk's office and the Board of Health office.
- ~ At our recent EDS Facility Setup on December 11th at the West Brookfield Senior Center, it was determined that there are four missing signs that need to be replaced. (ENTER, FILL OUT FORM, SHOW FORM, and EXIT). Contact Jamie Terry of PHEP for ordering replacements. Jamie is the Emergency Planner for Region 2 Central Ma Public Health, and is the coordinator of the EDS Facility Drills and Setup.
- ~ Laurel Ridge's Special Permit Application with the Planning Board to expand on the B & B operation by adding up to three stand-alone cabins was reviewed. A memo from BOH will be sent to the Planning Board to advise our only concern is with the size of the current septic system.

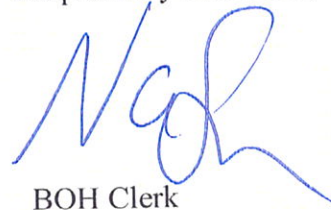
Properties and Complaints:

- ~ The Warren Water district submitted a list of properties with water shut off. We need to verify if properties are vacant. If properties are occupied, send Dawn Toon/Health Inspector to visit the properties for possible Correction Orders.
- ~ Beagles Club – Reynolds Rd to Coy Hill Rd complaint of litter blowing into residents' yards. There is yellow caution tape tied up on chain link fences in order to keep deer off the Beagles Club property. The caution tape is fading, falling apart, and coming loose from the fences and ending up in the neighborhood. Need to contact owner of Beagles Club to discuss a solution to the problem.

Next Meeting date: January 17, 2019 at 12:00 pm noon.

- 1:55 PM a motion to close was made by Mr. Stewart second by Mr. Makowski - unanimous.

Respectfully submitted,



BOH Clerk

Date approved: 2-7-19